



## VIP & MEDIA PAYMENT & CANCELLATION POLICY

Please note that the following Payment & Cancellation Policy does apply for the European Athletics Indoor Championships 2021.

### Payment policy

- You will receive in the coming days/weeks an e-mail with your accommodation invoice and details on how to proceed with your payment.
- You are kindly requested to proceed with the payment no later than five (5) working days after receipt of this e-mail in order to guarantee your hotel booking.
- The confirmation of your accommodation booking will be guaranteed only after receipt of the full payment of your accommodation cost.
- ***Failure to adhere to these payment terms will result in the cancellation of the reservation.***

### Cancellation Policy

- For any cancellation made until **5 February 2021**, no cancellation fee will be charged.
- For any cancellation made as from **6 February 2021**, 100% of your total accommodation cost will be charged as a cancellation fee, unless the room is resold.